

ମହାନଦୀ କୋଲ ଫିଲ୍ଡ୍‌ସ୍ ଲିମିଟେଡ୍
ମହାନଦୀ କୋଲ୍‌ଫିଲ୍ଡ୍‌ସ୍ ଲିମିଟେଡ୍
Mahanadi Coalfields Limited
(A subsidiary of Coal India Limited)

ମହାପ୍ରବନ୍ଧକ (ସିଭିଲ) କୋ କାର୍ଯ୍ୟାଳୟ
Office of the General Manager (Civil)
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MCL

କ୍ରମିକ : ଏମ.ସି.ଏଲ/ ମୁଖ୍ୟାଳୟ/ ସମ୍ବଲପୁର/ ସିଭିଲ/ 22-23/ 82)

ଦିନାଙ୍କ: 23-12-2022

To
All Area Staff Officers (Civil)
MCL

Sub: Finalization of the tenders floated with the original bid validity period.

Dear Sir,

In compliance to the requirement of Integrity Pact, 39th structured Meeting with IEMs was held at 11:30 AM on 20.12.2022 at MCL HQ. During the meeting, the updated status of all live tenders related to Civil department under Integrity Pact floated up to 30th September 2022 was reviewed by the IEMs.

It was observed that some of tenders were live and not finalized even after the expiry of the original bid validity i.e. 120 days from the date of opening of the tender. Further, it was pointed out by the IEMs that some of the live tenders floated up to 30th September 2022 has been cancelled or are liable to be cancelled as the L-1 bidder has refused to extend the bid validity.

The matter was viewed very seriously by the IEMs and it has been advised to ensure finalization of the tender within the original bid validity. As such you are advised to ensure finalization of the tenders floated within the original bid validity period.

Yours faithfully,

23.12.22
GM(Civil)/HoD, MCL HQ

Copy for kind information –

1. Director (T/Op), MCL

Copy to –

1. General Manager, All Area, MCL
2. General Manager (CSR, Welfare & TA), MCL
3. ✓ Manager (C)/TC, MCL

Ranjan
Prjia

Prjia
24/12/22

महानदीकोलफील्ड्सलिमिटेड
Mahanadi Coalfields Ltd.
(A Subsidiary of Coal India Ltd.)



निदेशक (तकनीकी/परियोजना एवं योजना)का कार्यालय
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Website: www.mahanadicoal.in, CIN No.:U10102OR1992GOI00307

संदर्भ संख्या: मकोलि/ संबलपुर/ निर्देशक (तकनीकी/परि और यो) /2023/ 22-H

दि: 15/11/2023

सेवा में,
सभी क्षेत्रीय महाप्रबंधक,
सभी विभागाध्यक्ष,
महानदी कोलफील्ड्स लिमिटेड ।

विषय: Timely Finalization of Tenders within Original Bid-Validity Period.

महोदय,

It has been observed that a high percentage of tenders, in MCL are being placed for consideration, beyond the Original Bid-validity period.

In this regard, you are hereby advised to ensure following:

1. As per CVC circular no. 008/VGL/083 dt. 06/11/2008, tenders should be finalized within the original validity. Cases requiring extensions of validity should be Rare. Validity should only be extended in exceptional situations on valid and logical grounds with proper justification. It is advised by CVC that delay in finalization of tenders should be viewed seriously and prompt action should be initiated against those found responsible for non-performance.
2. In case the validity expires before the opening of the price bid, and one or more technically suitable bidder(s) refuse to extend the validity, the case is normally required to be cancelled and retendered. Similarly, after the opening of the Price bid, if the lowest suitable bidder refuses to extend his bid validity, the case is normally required to be cancelled and retendered, this will unnecessarily lead to time/cost overrun and defeats the purpose. It is therefore imperative that the tenders are settled invariably within the original validity period.
3. Instruction has already been issued by the CMD vide letter dated 08/12/2021 (copy attached) to sensitize all concerned for timely finalization of tenders within original validity.
4. It is noticed that even though there is substantial improvement, as many as 22 tenders are still seen pending in the online portal as on 31/10/2023 (details attached). Out of which 11 tenders are seen pending for more than a years.

It is therefore requested to direct the concern officials to examine and close the cases pending finalization beyond original validity stating the reason for delay and submit the status report to the concerned Directorate.

भवेदीय
15.11.23
(अक्षय श्रीकांत बापट)
निर्देशक (तकनीकी/परि और यो)

वितरण:

1. अध्यक्ष एवं प्रबंध निदेशक के तकनीकी सचिव ।
2. मुख्य सतर्कता अधिकारी के तकनीकी सचिव ।
3. निर्देशक (तकनीकी/परि और यो) / निर्देशक (तकनीकी/संचालन) / निर्देशक (कार्मिक) के तकनीकी सचिव ।

वसुधैव कुटुम्बकम्

ONE EARTH • ONE FAMILY • ONE FUTURE



MCL

E-1591335



निदेशक तकनीकी (संचालन) का कार्यालय
Office of the Director(Tech/OP)
महानदी कोयलेल्ड्स लिमिटेड
(भारत सरकार का उद्यम)
MAHANADI COALFIELDS LIMITED
(A Government of India Enterprise)

Ref: No. MCL/SBP/D(T/OP)/2024/1077

Date: 29.10.2024

OFFICE ORDER

Sub : Systemic Improvement – Irregularities in Tendering

The following systemic improvement are to be followed strictly by all concerned to avoid irregularities in Tendering.

1. Tender cases are not to be dealt in a very casual and lackadaisical manner.
2. A Standard timeline is to be Issued for various activities in tendering from initiation of estimate to finalization of tender duly indicating time to be taken for different activities. This will ensure that tendering activities are completed within the timeline and responsibilities can be fixed for any delay at any stage.
3. The estimate proposals for AMC/Perineal nature of works should be initiated well in advance (atleast 6 months) keeping in view of standard timeline to ensure placement of next contract before expiry of the running contract.
4. The basic components of the estimate should be reflected in the BoQ/ tender documents.
5. The responsibility of the correctness of the TCR lies with the TC members signing the TCR and will be held accountable for any incorrectness in the TCR.
6. As per CVC circular no. 008/VGL/083 dt. 06/11/2008, tenders should be finalized within the original validity. Cases requiring extensions of validity of the offers should be rare. Extension of validity should only be asked for in exceptional situations on valid and logical grounds with proper justification. The prime responsibility of finalization of tender cases lies with the TIA and he will be held accountable for any tender case not finalized within the validity period.
7. The TIA will ensure that the TCR for the award of work should be put up to the TAA atleast 15 days prior to the expiry of original bid validity so that LoA can be issued before expiry of the bid validity. It will be the responsibility of the TIA to ensure that validity of the bids are obtained from the bidders beforehand if the tender case is likely to be got delayed.
8. There has also been instances where bidders are being banned in a very casual manner and without going into the merit of the case. The banning of the bidder should be done after duly considering the merit of the case and after giving him the opportunity for presenting his case as per Manual provisions.



MCL



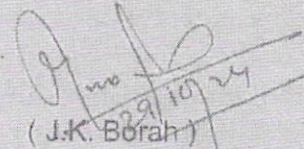
निदेशक तकनीकी (संचालन) का कार्यालय
Office of the Director(Tech/OP)
महानदी कोल्फील्ड्स लिमिटेड
(भारत सरकार का उद्यम)
MAHANADI COALFIELDS LIMITED
(A Government of India Enterprise)

: 2 :

9.The financial instruments like FDRs, DDs, BGs etc. after due verifications if required, should be sent to Finance Department immediately without any delay.

10.The tender files are to be properly filed and maintained. The TIA shall be responsible for the safekeeping of original tender files in accordance with the norms of Record retention policy.

11.Regular training on procurement should be imparted to the officials dealing with tender.


(J.K. Borah)

Director(Technical/Operation)

Distribution :

1. All Area GMs, MCL
2. GM(Excv), MCL
3. GM(E&M), MCL
4. GM(Civil), MCL

Copy for kind information to::

1. CMD, MCL
2. CVO, MCL
3. Director(Tech/P&P), MCL